

PROSPECTUS CUM HANDBOOK OF INFORMATION 2025-26

UG , PG & B.Voc.



SIDHARTH GOVT. UTKRISHT COLLEGE NADAUN

District Hamirpur, H.P. 177033

NAAC ACCREDITED INSTITUTE-“B” Grade

Phone: 01972-232688 e-mail- : gcnadaun@gmail.com

Visit us at: www.gcnadaun.ac.in

ANTI- RAGGING/DISCIPLINE RULES

In order to have zero tolerance to ragging and its total elimination from the educational institutions the Hon'ble Supreme Court of India vide its orders dated 4th May 2001, 16th May 2007 and 11th Feb., 2009 has directed as hereunder:-

1. Ragging is strictly prohibited in the institution.
2. Anyone indulging in ragging is liable to be punished appropriately. Punishment shall be exemplary and justifiable harsh.
3. Punishment for ragging includes:
 - i. Imprisonment/fine or both.
 - ii. Expulsion from the institution, suspension from the institution or classes for a limited period and fine with a public apology.
 - iii. Withholding scholarships or other benefits.
 - iv. Debarring from representation in events.
 - v. Withholding of result.
 - vi. Suspension or expulsion from hostel or mess and the like.
4. In the hostels, the entry of seniors and outsiders shall be prohibited before and after specified hours of the day except under the authority of the person in charge (warden or hostel superintendent).
5. If the individuals committing or abetting ragging are not identified collective punishment shall be resorted to.
6. Character/migration certificate(s) issued by the institution shall have an entry apart from that of general conduct and behavior to the effect whether the student had participated in particular was published for ragging.
7. In case the applicant for admission is found to have indulged in ragging/indiscipline if the past or if is noticed later that he has indulged in ragging, admission shall be refused to him/her or he/she shall be expelled from the institution forthwith.
8. Smoking, consuming drugs, alcohol, tobacco products or any other intoxicating substances is strictly prohibited in the college campus. Any violation will attract severe disciplinary action.

For Himachal Pradesh University Act, statutes and ordinances as amended till date login University website www.hpuniv.nic.in(Right to information-HP University Act & Ordinance Vol. I, II, III.)

Note: In case of emergency student(s) are advised to report immediately to the Anti-Ragging Committees of the college.

**National Anti Ragging Help Line
24x7 Free Number 1800-180-5522
(helpline@antiragging.in)**

Index

Contents		
S.N.		Page No.
1-	ANTI RAGGING/DISCIPLINE RULES	I
2-		II
3-	Abbreviations	III
4-	Contents	IV
5-	From the Desk of the Principal	1
6-	About the Institution	2-3
7-	Faculty Profile	4-5
8-	Non-Teaching Staff	6
9-	Admission Committees	7
10-	General admission rules and procedure	8-9
11-	Choice Based Credit System (CBCS)	10-13
12-	Scheme for CBCS B.A./B.Com./B.Sc. Pass Course (132) Credits	14
13-	Structure of B.Sc. Courses	15-17
14-	Structure B.Com.	18
15-	Structure B.A. Courses	19-22
16-	Fee and Funds	23
17-	Code of Conduct	24
18-	Library	25
19-	Career-guidance - cum - campus placement cell	25
20-	Tutorial groups	25
21-	NSS, NCC, Rovers & Rangers and Red Ribbon Club	26-27
22-	Subject societies and co-curricular activities	27
23-	College student's central association (CSCA)	27
24-	College Magazine - Nalanda	28
25-	Scholarship/financial assistance	28
26-	Prizes/Awards	28
27-	Parent-teacher association	27
28-	Old student association	28
29-	Self- financing courses	28
30-	Annual Committees	29-39
31-	Tentative activity schedule for year	40-41



Principal's Message

Dear Students and Parents,

“Education is the passport to the future, and at Sidharth Govt. College Nadaun, we prepare you for the journey.” It is with great pride and enthusiasm that I welcome you to Sidharth Govt. College Nadaun an institution where education meets inspiration, and every student is encouraged to pursue excellence.

In today's rapidly changing world, education must go beyond textbooks- it must inspire critical thinking, and a sense of purpose. We believe that college life is not just about lectures and examinations; it is about discovering who you are, where your passion lies, and how you can contribute meaningfully to society. Our college is a dynamic hub of learning, creativity, and innovation, where tradition meets modernity and every individual's potential is nurtured with care.

Beyond academics, we encourage students to engage in extracurricular activities, sports and community service, helping them develop leadership, team work and social responsibility. With our dedicated faculty, well-equipped facilities, and a student-centered approach, we aim to provide an environment that stimulates intellectual growth and builds character.

As you turn the page to this new chapter in your life, I encourage you to make the most of the opportunities that lie ahead. The future belongs to those who dare to learn, grow and create. Let Sidharth Govt. College Nadaun be the place where your journey begins. Step in with curiosity, walk forward with courage, and leave your mark with conviction. Wishing you a fulfilling and transformative journey ahead.

Warm regards,

Dr. Anil Kumar Gautam
G.C. Nadaun

A Brief Profile of G. C. Nadaun

“Education is the foundation of all we do in life. It shapes who we are and what we aspire to be”.

Julie Payette

Education is the key that opens many avenues. It's the medium that expands the horizons of awakening and awareness. So an educational institution is not just an assortment of classrooms and laboratories but more than that. The inquisitive young minds that enter the portal of any institution come here with a plenty of hope and leave to serve the nation as matured and polished human beings with dream of promising future.

Nestled in the foothills of Shivalik range of western Himalayas, away from the bustle of metropolis and on the left bank of river Beas, a new abode of higher learning came into being on October 07th, 1995. Surrounded by many educational institutions, this college is situated at village Bharmoti across NH-88 at a distance of 3 kms from the town Nadaun on Dharmashala - Shimla road. The sprawling campus is spreading in 70 kanals in sylvan surroundings that bless it with an unmatched serenity. The whispering pines and mighty trees send the signals of inspiration and add to its natural beauty which augment both academic and professional atmosphere of the institution.

The legendary town Nadaun has interesting history and heritage with glorious past of having hosted 8 days sojourn of **Guru Govind Singh Ji** in 1691 AD after defeating Aurengzeb's army. Beauty and hospitality of this town has been rightly extolled and quoted in local dialect by a legendary sufi saint, **BullehShah**, “**Aaye Nadaun, Jaaye Kaun**” i.e. **“whosoever comes to Nadaun would never wish to go back.”**

Affiliated to Himachal Pradesh University Shimla, the college is imparting education mainly to rural youths in various disciplines i.e. humanities, science and commerce at undergraduate level and Post graduation in Commerce, English, Political Science, Mathematics, Chemistry and Hindi. The admission in all disciplines in the first year of bachelor degree courses is offered as per the HPU norms. The college is recognized by UGC, New Delhi and is covered under section 2 (f) and 12 B of UGC Act. 1956.

With **“GYAN CHARITRA & DAKSHTA”** as its motto, the college has a team of highly qualified, dedicated and innovative teachers. In the short span of 29 years, the institution has excelled in academics, cultural, sports and co-curricular activities. The college boasts to have conference hall, eight smart classrooms and sports ground. The well equipped laboratories in the departments of Botany, Zoology, Physics, Chemistry, Computer Science and Geography provide in-depth understanding to the students.

The college has two units under NSS and one in NCC which inculcates leadership qualities including discipline, commitment, sense of responsibility and dignity of labour among the volunteers. In order to spread awareness among youths about health & hygiene, Red Ribbon Club is functioning in the college. Moreover, college has Rover and Rangers units for boys and girls who are doing a commendable job in enlivening its motto **“Service above Self”**. The college has sufficient sports infrastructure to provide opportunities to every student to excel in various sports.

This college is running successfully two professional courses, BBA and BCA, from academic session 2011-12 and B. Voc from the previous academic session. These departments

indeed have equipped the students with skill set to take on emerging global challenges. Apart from this, the college is running UGC sponsored Add-on Course in Pharmaceutical Chemistry.

UGC Resource Center is set up to provide internet access to the students. The college has been accredited with “B” Grade by NAAC in 2014. An Internal Quality Assurance Cell is constantly striving in tandem with college administration to bring qualitative improvement in academics. A well oiled NAAC committee remains busy throughout the year, to prepare Self Study Report for the subsequent cycle of accreditation of the institution. The Career Guidance Cell of this college is functioning efficiently to guide the students for various competitive examinations. Consequently, considerable number of students has been enabled to find employment in various government departments, armed forces, public & private sectors, multinational companies, etc.

The IGNOU study centre is successfully imparting education through correspondence in various streams for those students who are unable to pursue higher education regularly.

For providing students a platform of leadership to discuss and raise issues of student welfare, CSCA (College Students Central Association) is constituted every year as per guidelines of University. Parent Teacher Association, an integral part of the college, is acting as a bridge between college administration and local people for the overall development of the institution. The old students of the college are pooling their efforts for the progress of this institution under the aegis of OSA (Old Students Association.)

The college administration under the patronage of government and in co-ordination with various bodies like PTA, CSCA, OSA and local people are committed to make this college one of the finest centers of higher learning.

Over the years our sincere efforts to enliven the motto of the college, has imparted very encouraging results as is aptly evident from the soaring students strength. With the blessings of Almighty, this institution would continue to serve the humanity through shaping the careers of budding citizens who would take the country to the crest of next wave of evolution.



Principal : Dr. Anil Kumar Gautam

M.Sc. ,M.Phil., Ph.D.

Faculty of Science

Department of Botany

1. Mr. Bhagwati Prashad
(Associate. Professor., MSc.,M. Phil.(Gold Medalist),
CSIR- NET (JRF)

2. Ms. Dhriti Sharma
(Assistant Professor. M.sc., M.Phil. Ph. D., SLET)

Department of Chemistry

1. Dr. Seema Kumari
(Assistant Professor, M. Sc. , Ph,D. NET)
2. Mr. Ravi Kant
(Assistant Professor, B'Ed , M.Sc., M.Phil.)
3 Dr. Mala Sharma
(Assistant Prof. M.Sc.,M.Phil.,Ph.D. SLET,CSIR
(JRF)

4Mr. Abhinandan Jain
(Assistant Professor, M.Sc. , M.Phil.)
5.Dr. Anil Kumar
Assistant Professor M.Sc. M.Phil. Ph.D

Department of Zoology

1Dr. Sunita Saklani
(Assistant Professor, M.Sc. ,M.Phil., Ph. D., SLET)

2. Ms. Ruchi Sangal
(Assistant Professor, M.Sc. ,M.Phil.)

Department of Mathematics

1. Ms. Kalpna Chadha
(Associate Professor, M.Sc. , M.Phil.)
2. Dr. Rajesh Kumar
(Associate Professor, M.Sc. , M.Phil)

Department of Physics

1.Dr. Shammi Kumar
(Assistant Professor,
M.Sc,M.Phil,SET,GATE Ph. D.
2. Dr. Naresh Kumar Dhiman
Assistant Professor, M.Sc., M.Phil, Ph.D
3. Vacant

Department of Computer Applications

1.Dr. Yash Pal Chopra
(Assistant Professor , (Computer Sc.)
MCA, M. Phil. , Ph. D.)

Faculty of Commerce

1 Dr. Nitika Dhawan (Assistant Professor M.Sc. M.Phil. Ph.D, SLET)
2 Ms. Rajni Chaudhary (Assistant Professor M.Sc. M.Phil.)

Faculty of Arts

Department of Economics

1. Dr. Anju Sharma
(Assistant Professor , M.A. , M.Phil. Ph.D. ,SET)
2. vacant

Department of English

1. Dr. Reetika Jamwal
(Assistant Professor , M.A. , M.Phil. Ph.D.)
2. Mr. Anit Kumar
(Assistant Professor , M.A. , NET.)

Department of Hindi

1. Vacant

Department of Sanskrit

1 Dr. Seema Sharma
(Associate Professor M.A. , M.Phil. Ph.D.)

Department of Geography

1. Dr. Nitika
(Associate Professor, M.A. , Ph.D.
2. Dr. Ashok Kumar
(Assistant Professor , M.A. ,Ph.D. JRF, SET)

Department of Sociology

1. Mr. Yogesh Kumar
(Assistant Professor, M. A. , M.Phil. SET)

Department of History

1. Ms.Aadika
(Assistant Professor, M. A , NET, SET)

Department of Political Science

1. Vacant

Department of Public Administration

1. Dr. Naveen Sharma
(Assistant Professor, M. A. (Gold Medal), JRF, Ph.D.)

Department of Physical Education

1. Mr. Karnail Singh
(Assistant Professor, M.A. M.Phil.)

Department of Music (Instrumental)

1. Dr. Amrit Lal
(Assistant Professor (Instrumental), M.A. , M.Phil. , Ph.D. , NET)
- 2 Dr. Rajni Devi
(Assistant Professor (Vocal) , M.A. , M.Phil. Ph.D, NET-JRF, SET)

“Education is not solely about earning a great living. It means living a great life” -Brad Henry

Non Teaching Staff

Library

1. Ms. Poonam Bala (Asstt. Librarian)
2. Mr. Rashid Ahmed Poswal (Asstt. Librarian)

Ministerial Staff

- | | |
|-----------------|-----------------|
| 1. Supdt. Gr.I | Vacant |
| 2 Supdt. Gr.II | Vacant |
| 3 Senior Asstt. | Mr. Dutta Singh |
| 4 Clerk | Vacant |
| 5 Store Keeper | Vacant |

Laboratory Staff

- | | |
|----------------------|-------|
| 1. Sh. Manish Anand | (SLA) |
| 2.Sh. Virender Singh | (SLA) |
| 3. Sh. Ramesh Chand | (JLA) |
| 4. Vacant | (JLA) |
| 5. Vacant | (JLA) |

Class IV Staff

- | | |
|-----------------------|----------|
| 1. Smt. Chanchla Devi | (Peon) |
| 2. Sh. Babu Ram | (Peon) |
| 3. Vacant | |
| 4. Sweeper | (Vacant) |



“A successful team is a group of many hands but of one mind” -Bill Bethel

Admission Schedule

SN	Particulars	Period	Days	Remark
1	Submission of admission forms for the session 2025-26	01.06.2025 to 19.06.2025	19 Days	
2	Pre-admission counseling of students	13.06.2025 to 19.06.2025	07 Days	
3	Display of 1 st Merit list (UG 1 st Year students)	20.06.2025 upto 05:00PM		
4	Fee to be deposited	21 to 23 June 2025	03 Days	
5	Display of 2 nd Merit list	24-06-2025 upto 3:00 PM		
6	Orientation of 1 st year students	28 to 30 June 2025	03 Days	
7	Admission of UG 2 nd & 3 rd year students on Roll On Basis	01.06.2025 to 19.06.2025	19 Days	
8	Fee to be deposited	12 to 23 June	12 Days	
9	Post-admission counseling	24 to 30 June 2025	07 Days	
10	Regular Teaching	01.07.2025	> 180 Days	

General admission rules and procedure (UG Classes)

Admission will be strictly on the fulfillment of eligibility conditions. The admission to BA/B.Sc/B.Com courses will be done according to CBCS / NEP 2020 or/ and as per guidelines issued by the Govt. of H.P. / HP University.

1. Fill up the admission form in your own handwriting and get it signed by parents/ Guardian (only blood relation but the guardian should not be a current student of this college)
2. Students seeking fresh admission in 1stYear may apply in more than one “**core elective subjects**” clearly specifying the order of preference in admission form or can fill separate form given in prospectus.
3. Paste latest passport size photographs on admission form and bio-data card. Bring character-cum-school leaving certificate (original), self-attested copies of matric and 10+2 DMC, OBC/ SC/ ST, divyangjan, sports/ cultural and migration certificate (for other than HP board).
4. Character certificate (original) from institution last attended duly signed by competent authority.
5. In case of the gap in academic career of one or more years, applicant must submit documentary evidences as a proof of his/her activities during the gap period and

character certificate issued by the Panchayat Pradhan/ any Gazetted Officer within the last six months on the day of submission of application. The undertaking for gap year must be given on the proforma lying with admission committees.

6. The applicant must bring all original documents along with parents/local guardian at the time of admission/counseling.
7. Students seeking exemption from tuition fee for disability must attach an attested copy of 40% disability certificate.
8. Self attested photocopy of Himachal domicile certificate for tuition fee concession (Girl students only).

9 Admission to various classes will be made on the recommendation of the admission committee constituted for this purpose.

10 Students are advised to pay their dues personally on notified dates, failing which his/her claim for admission stands forfeited and seat(s) so vacated will be allotted to the next candidate in merit list. Fees and funds once deposited will not be refunded.

11 Registration fee will not be charged from a student migrated from other colleges, if already registered with H.P. University.

12 Fee structure can be changed/modified according to the guidelines/instructions of higher authorities.

13 A student expelled from any college/university or found indulged in any kind of disciplinary activities will not be admitted.

14. Students having compartment(s) in 10+2 examination are not eligible for admission under CBCS (choice based credit system).

15. In case, a candidate got admitted by furnishing wrong document(s)/information or by concealing the facts, his/her admission will be canceled.

16. The Principal reserves the right to refuse to admit student(s) only for valid reason.

17. Rules for admission are subject to change as per the HPU notifications from time to time.

18. Initially, all admissions will be provisional (i.e. subject to the approval of H.P. University)

Eligibility Conditions for students of BA/ B.Sc/ B.com 1st year

(a) Age: Fresh applicant must not be more than 23 years of age (25 years for girl student only) as on 01-07-2025. However, the Vice-Chancellor, HP University can permit age relaxation for reason to be recorded in writing up to a maximum of six months.

Relaxation of 3 years shall be given to SC/ST Students.

(b)Marks : A student who has passed 10+2 examination or an equivalent course can get admission in the first year of the three year degree course if he/she fulfills the eligibility conditions.

i) 33% of marks in 10+2 examination for applicant seeking admission in B.A. 1st Year provided he has passed English as subject in 10+2 level. For candidates opting for Mathematics as one of the subjects of study, percentage should either be 45% marks in aggregate or 45% marks in Mathematics at +2 level.

ii) 45% marks in 10+2 examination or an examination equivalent thereto of a Board/ University established by law in India with pass in four written subjects (three Science elective subjects & one English) for applicant seeking admission in Bachelor of Science (Pass Course)

iii) For applicant seeking admission in B. Com. 1 st year, eligibility is 40% marks for those who have passed 10+2 from Commerce stream. However, it is 45% for other students provided they 23 have studied Mathematics/ Economics as compulsory subjects at 10+2 level. It is 33% for Girl students.

iv) If a candidate does not produce the actual marks certificate from a University/Board in respect of +2 examinations or equivalent examination where the result is shown in grades and standards etc. the minimum percentage of marks for each subject given in standards will be taken into consideration for determining their eligibility.

v) A relaxation of 5% marks is given for SC/ST candidates seeking admission in B.Sc/ B. Com. stream.

NOTE: Admission in various major subjects will be on the basis of merit & other eligibility conditions keeping in view the HPU Roster for reservations.

Subject Change: Once the candidate is admitted to First Year, he/she will be allowed to change the subject only if the percentage of candidate is more than or equal to the cut off percentage in the desired subject and availability of seat in the course with in 10 days after the commencement of regular teaching.

Documents and certificates required at the time of admission

The admission form, bio-data card, Anti-Ragging undertaking and PTA membership form must be submitted along with the following documents:

- Self attested copies of detailed marks sheet of matriculation examination on wards.
- Category certificate for students seeking admission in 1stYear against reserved seats (SC/ST/SP/PC/CUL).
- Himachal Pradesh domicile certificate (for girl students only).
- School leaving-cum-character certificate (original)
- Migration certificate, if applicable.
- Photocopy of Aadhaar Card.

- Paste latest own passport size photographs and two photographs of his/her father/mother/guardian.
- Candidate's bank account number, name and IFSC code of bank.

For roll on admission in 2nd and 3rd year students have to bring last fee receipt and photocopy of admit card of HPU Examination 2025.

Note:

- ❖ Internet results will be accepted only when candidates attach documentary proof showing the detail of marks obtained in the concerned examination.
- ❖ The date of issue of the character certificate should not be more than six months.

Mandatory Undertaking

It is mandatory for all the students and their parents /guardians to fill up the anti-ragging undertaking online on the following website after seeking admission in the college. www.amanmovement.org /www.antiragging.in After doing so students are directed to submit the copies of printouts to their major subject teachers within 15 days after the final admission.



GUIDELINES AND ADMISSION RULES FOR MASTER'S DEGREE (M.A. / M.COM.)

The college offers postgraduate courses in the subjects of English and Commerce with 30 and 40 seats respectively.

1.The admission to these courses will be made based on marks/merit obtained in HPU

entrance test to be conducted by Himachal Pradesh University Shimla.

2. The minimum qualifying marks in entrance test will be 35% to make the candidates eligible for interview/admission. In case of SC/ST candidates, the minimum qualifying

marks shall be reduced until the full SC/ST quota for admission has been exhausted.

3. An applicant who is placed under compartment in B.A./B.Com./B.Sc.III examination is not eligible for admission to the master's degree in the subject in which he/she has been placed in compartment.

4. **Age limit:** A student who has attained the age of 26 years for boys & 28 years for girls on 1st July 2025. The upper age limit is raised to 29 years for ST/SC candidates. The Vice Chancellor shall have the power to permit age relaxation up to a maximum period of 6 months for reasons to be recorded in writing. However, the age bar shall not apply in the case of candidates in service nominated by the Government of H.P.

5. A candidate who fails in I semester may be permitted to join II semester, but he/she shall not be permitted to proceed from I semester to III semester without appearing in the examination.

6. At the time of I semester examination, the candidate may appear along with the II semester papers (if the University rules otherwise permit), but the student shall not be permitted to proceed from III semester to the IV semester without appearing in the examination.

7. The admission of a student migrating from another university shall be treated as provisional and shall be confirmed only when he/she produces the migration certificate and character certificate from the Head of the Institution last attended.

8. The admission will be made purely on merit except where otherwise mentioned, subject to the number of seats available and the reservation as per university rules/roster. (Vide HPU Letter No. 158/2006 HPU (DS) for admission in PG Classes). HPU, Shimla will conduct centralized entrance test.

9. The minimum eligibility for admission to Post Graduate courses will be 20-24 credits in subject concerned in the undergraduate degree.

10. The admission will be made strictly based on marks obtained in Entrance Test conducted by HPU Shimla. The GENERAL RULES Admission to M.A. English Basis of Admission and Eligibility test will be open to all with any graduate degree such as BA/B.Sc./B.Com./B.Sc. (Agri.), B.Sc. (Home Science), B.Sc. (Eng.), MBBS/BAMS/GAMS/B.Pharma/B.T. or B.Ed. or B.Lib./B.V.Sc./B.E./B.Tech./Vashistha, Shastri/BBA/BCA of a University established by law in India with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI and hobby with aggregate of 106 credits/132 credits under new system. OR A Bachelor's degree with at least second division (50% marks) in aggregate or 45% marks or Honours in the subject in which admission to MA is sought. For SC/ST candidates the eligibility will be 45% in aggregate or 40% marks in the subject of Honours in the subject of study of M.A. A Bachelor's degree or equivalent with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & Hobby with aggregate of 106 credits/132 credits under new system OR with at least 50% marks in aggregate (45% in case of SC.ST) from a university established by law in India. B.Com./B.Com. (Hons)/BBA with 50% marks or BA/B.Sc. Degree with Mathematics /Statistics /Economics with 50% marks in Economics /Statistics /Mathematics and 50% marks in aggregate are eligible for admission to M.Com. The admission in M.Com. will be based on HP Entrance Test merit list. The minimum marks in HPU entrance test should be 35. If any seat remains vacant, then it will be filled up based on B.Com. CGPA merit list. with at least 45%.

Outline of “Choice Based Credit

1. Core course: A course, which should compulsorily be studied by a candidate as a core requirement is termed as a core course.

2. Elective course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate’s proficiency/skill is called an elective Course.

2.1 Discipline specific elective (DSE)

course: Elective courses may be offered by the main discipline/subject of study is referred to as discipline specific elective. The university/institute may also offer discipline related elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

2.2 Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

2.3 Generic elective (GE) course: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a generic elective.

PS: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice

System” (CBCS)

versa and such electives may also be referred to as Generic Elective.

3. Ability enhancement courses (AEC): The ability enhancement (AE) courses may be of two kinds: ability enhancement compulsory courses (AECC) and skill enhancement courses (SEC). “AECC” courses are mandatory for all disciplines and based upon the content that leads to knowledge enhancement. “SEC” courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability enhancement compulsory courses (AECC): Environmental Science, English / MIL communication.

3.2 Skill enhancement courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge. Introducing research component in under-graduate courses project work/dissertation is considered as a special course involving application of knowledge in solving/analyzing/ exploring a real life situation /difficult problem. A project/ dissertation work would be of 6 credits. A project/ dissertation work may be given in lieu of a discipline specific elective paper.

Implementation:

1. The CBCS is implemented in HP University by following common minimum curriculum as fixed by the UGC.
2. The university has finally designed the syllabi for the core and elective papers subject to point no. 1 and the university

supplies the list of elective papers to be offered to under - graduate classes as per the facilities available.

3. Credit score earned by a student (migrated from other university) for any elective paper has to be included in the student's overall score tally irrespective of whether the paper is offered by the degree awarding university/institute or not.
4. The university/institute may plan the number of seats per elective paper as per the facility and infrastructure available.
5. An undergraduate programme degree in science disciplines may be awarded if a student completes 4 core papers each in three disciplines of choice, 2 ability enhancement compulsory courses (AECC), minimum 4 skill enhancement courses (SEC) and 2 papers each from a list of discipline specific elective papers based on three disciplines of choice selected above, respectively.
6. Wherever a university requires that an applicant for a particular M.A./M.Sc./technical/professional course should have studied a specific discipline at the undergraduate level, it is suggested that obtaining 24 credits in the concerned discipline at the undergraduate level may be deemed sufficient to satisfy such a requirement for admission to the M.A./M.Sc./technical/professional course.
7. The H.P. University offers number of choices of papers from different disciplines under generic elective and

discipline specific elective as per the availability of the courses/faculty.

8. A student can opt for more number of elective and AE elective papers than proposed under the model curriculum of UGC. However, the total credit score earned shall not exceed 140 credits for UG programme degree.
9. The new scheme of UG courses should be given due consideration while framing the admission eligibility requirement for PG /technical courses in Indian universities/institutions to ensure that students following inter and multi-disciplinary format under CBCS are not at a disadvantage. It is suggested that, wherever required, obtaining 24 credits in particular discipline may be considered as the minimum eligibility for entry to PG/technical courses in Indian universities/institutions.

The CBCS system

All above discipline specific programme chosen by student shall be on CBCS. The programme shall be considered completed when the student cumulates the requisite number of successful credits (passed) i.e. at least 132 credits for undergraduate degree.

Tentative list of undergraduate disciplines/ courses to be covered under CBCS along with no. of seats available in each course of study

S. N.	Courses of study	No. of seats
1	B.A. with (English/Economics/ Hindi/ Political Science/ History/ Geography/ Music(V & I) Physical Education/ Sanskrit/ Public- Administration/ Sociology/Maths	80+60 each
2	B.Sc. with Physics/ Chemistry/ Mathematics/Botany/ Zoology	80+60 each
3	B.Sc. Physical Science (Physics, Computer Science and Mathematics)	60
4	B.Com.	80+60
5	B. Voc (Retail Management)	40
6	B. Voc.(Hospitality & Tourism)	40

This explains why credit is taken to mean credit hours. The credits also determine the volume of course contents and delivery of programme such as lectures, tutorials, practicals, assignments, etc.

For the purpose of credit determination, instruction is divided into three components:

Lectures(L): Classroom lectures of one hour duration.

Tutorials(T): Special elaborate instructions on specific topics (from lectures) of one hour duration.

Practicals(P): Laboratory or field exercises in which the students have to do experiments or other practical work of two hour duration.

- ✓ One supplementary seat for "Single Girl Child" candidate is reserved in each course provided she fulfills the minimum eligibility criteria.
- ✓ Number of seats in all the major subjects for admission to 1st year of B.A./B.Sc./B.Com. Under CBCS are fixed. Hence the admission in the major subjects is purely on merit basis.

1.1 Academic Year

Annual System: An academic year comprises of 180 working days with six working days in a week. This would mean that each year will be having $180/6=30$ teaching/ working weeks. Considering that each teaching day has 5 teaching hours, a teaching week would have $5 \times 6=30$ working/teaching hours and each year will have $30 \times 30=900$ teaching hours available for each student.

1.2 Credits

The term credit refers to the weightage given to a course. Usually in terms of number of instructional hours per week assigned to it.

2. Courses in programme

The department committee of college will decide the discipline specific course to be offered and size of class where it is offered.

3. Students course wise continuous comprehensive assessment (CCA) and evaluation

3.1 All courses involve an evaluation system of students of students that has the following two components:

(i) Continuous comprehensive assessment (CCA) = 30 Marks

Attendance = 5 Mid-term = 15
Assignment/Quiz/Seminar etc = 10

(ii) Final examination = 70 Marks.

3.2 Continuous Comprehensive Assessment (CCA): This would have the following components.

3.2.1 Classroom Attendance: Each student will have to attend a minimum of 75% lectures/tutorials/practical as a student having less 75% attendance will not be allowed to appear in the final examination.

- Provided that those having between 74 and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
- Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by medical certificate from government hospital.
- Provided that exemption from 75% attendance will be given to those participating in a prescribed co-curricular activities(e.g. NSS, Youth festivals, Sports etc.) to the maximum extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by

authenticated certificate from the concerned college authorities.

- Provided further that those getting the exemptions, except for those getting exemption for co-curricular activities, will not be entitled for getting the CCA marks for classroom attendance as given below.

3.2.2 Classroom Attendance Incentive:

Those having greater than 75% attendance will be awarded CCA marks as follow:

75%	but < 80%	1 Marks.
80%	but < 85%	2 Marks
85%	but < 90%	3 Marks.
90%	but < 95%	4 Marks.
95%	to 100%	5 Marks.

*** For those participating in co-curricular activities 25% will be added to percent attendance.**

New Education Policy 2020:

The policy envisages a broad-based multi-disciplinary holistic education at the undergraduate level for integrated, rigorous exposure to science, arts, humanities, mathematics and professional fields having imaginative and flexible curricular structures, creative combinations of study, integration of vocational education and multiple entry/exit points. A holistic and multidisciplinary education will help to develop well-rounded individuals who possess critical 21st century capacities in fields across the arts, humanities, languages, sciences, social sciences, and professional, technical, and vocational fields; an ethic of social engagement; soft skills, such as communication, discussion and debate; and rigorous specialisation in a chosen field or fields. Such a holistic education shall be, in the long term, the approach of all undergraduate programmes, including those in professional, technical, and vocational disciplines. Under NEP 2020, the undergraduate degree will be of either 3 or 4-year duration, with multiple exit options within this period, with appropriate certifications- a certificate after completing 1 year in a discipline or field including vocational and professional areas, or a diploma after 2 years of study, or a Bachelor's degree after a 3-year programme. The 4- year multidisciplinary Bachelor's programme shall be the preferred option since since it allows the opportunity to experience the full range of holistic and multidisciplinary education in addition to a focus on the chosen major and minor as per the choices of students.

Scheme for CBCS B.A./B.Com./B.Sc. Pass Course (132) Credits

Year	Core Course CC (12)	Ability- Enhancement Compulsory Course AECC (2)	Skill Enhancement Course SEC (4)	Discipline Enhancement Course DSE (4)	Generic Elective GE (2)	Credits
1 st Year	English-1 DSC-1 A DSC-1B Hindi/Sanskrit DSC-2A DSC-2B	Hindi / Sanskrit/ English-1 Environmental Science-2				6x6= 36 2x4= 08 Total = 44
2 nd Year	English MIL-2 DSC-1C DSC-2B Hindi/ MIL-2 DSC-1 D DSC-2 D		SEC-1A SEC-2B			6X6= 36 2X4= 08 Total = 44
3 rd Year			SEC-3 SEC-4	DSE-1A DSE-2 A DSE-1B DSE-2B	GE-1 GE-2	6x6 = 36 2x4=8 Total=44
Total Credits						132

Optional dissertation or project work in place of one discipline elective paper (6 credits) in 3rd Year.

Note: Subject Combination for B.A. Students

Group A: Economics, Music, English, Hindi, Physical Education and History.

Group B: Geography, Sanskrit, Political Science, Sociology, Music & Public-Administration.

- Students opting one subject from Group A is required to take Second subject from Group B or Vice-versa. A student opting BA with Maths can choose Economics only as DSC II Subject and vice-versa.
- No students can opt three subjects from same group.

Structure of B.Sc. Medical- Major(Botany) under CBCS

Year	S.N.	Course Type	Course Code	Title of Paper
1 st	1	Core Course-I	BOTA 101	Biodiversity(microbes, algae, fungi and archegoniates)
	2	Core Course-II	BOTA 102	Plant ecology and taxonomy
2 nd	1	Core Course-III	BOTA 201	Plant anatomy and embryology
	2	Core Course-IV	BOTA 202	Plant physiology and metabolism
	3	Sec-I	BOTA 203	Biofertilizers
	4	Sec-II	BOTA 204	Gardening and floriculture
3 rd	1	DSE-IA	BOTA 301 or BOTA 302	Economic botany and biotechnology or Analytical techniques in plant sciences
	2	DSE-IB	BOTA 303 or BOTA 304 or BOTA 305	Cell and molecular biology or Bioinformatics or Genetic and plant breeding
	3	SEC-III	BOTA 306	Medicinal botany and ethnobotany
	4	SEC-IV	BOTA 307	Mushroom cultivation technology

Structure of B.Sc. Medical - Major(Zoology) under CBCS

Year	S.N.	Course Type	Course Code	Title of Paper
1 st	1.	DSC 1A	ZOOL 101TH	Animal Diversity
	2.	DSC 1B	ZOOL 201TH	Comparative & Developmental Biology of Vertebrates
2 nd	1.	DSC 1C	ZOOL 201TH	Physiology & Biochemistry
	2.	DSC 1D	ZOOL 202 TH	Genetics & Evolutionary Biology
	3.	SEC I	ZOOL 203TH	Medical Diagnostics
	4.	SEC II	ZOOL 204 TH	Apiculture
3 rd	1.	DSE I	ZOOL301 (A) TH or ZOOL 302 A or ZOOL 303	Applied Zoology or Animal Biotechnology or Aquatic Biology
	2.	DSE II	ZOOL 302 (B) TH	Immunology
	3.	SEC III	ZOOL 303 TH	Sericulture
	4.	SEC IV	ZOOL 304 (A) TH or ZOOL 304 (B) TH	Aquarium Fish Keeping or Research Methodology

Structure of B.Sc. Medical/Non Medical- Major(Chemistry) under CBCS

Year	S.N.	Course Type	Course Code	Title
1st	1.	Core Course-II	CHEM101TH	Atomic structure, bonding, general organic chemistry & aliphatic hydrocarbons
	2.	Core Course-V	CHEM102TH	States of matter, chemical kinetics & functional organic chemistry
2nd	1.	Core Course -VIII	CHEM 201TH	Solutions,phase equilibrium,conductance electrochemistry & organic chemistry
	2.	Core Course-XI	CHEM202TH	Chemistry of main group elements, chemical energetics & equilibria
	3.	SEC 1	CHEM 203 TH	Basic analytical Chemistry
	4.	SEC 2	CHEM 204 TH	Fuel chemistry & Chemistry of cosmetics & perfumes
3rd	1.	DSE 2A	CHEM301TH or CHEM 302 TH or CHEM 303 TH	Polynuclear hydrocarbons, dyes, hetrocyclic compounds and spectroscopy (UV,IR,NMR)/ Industrial chemicals and environment / Quantum chemistry,spectroscopy & photochemistry
	2.	DSE 2B	CHEM 304 TH or CHEM 305 TH or CHEM 306 TH	Chemistry of transition and inner transition elements ,coordination chemistry, organomettalics,acids and bases / Polymer chemistry / Molecules of life
	3.	SEC 3	CHEM 307	Chemical technology & society and business skills for chemistry
	4.	SEC 4	CHEM 308	Pesticide chemistry & pharmaceutical

Structure of B.Sc. Non Medical- Major (Physics) under CBCS

Year	S.N.	Course Type	Course Code	Title
1st	1.	CORE COURSE-I	PHYS101TH	Mechanics
	2.	CORE COURSE-IV	PHYS102TH	Electricity, magnetism and EMT
2nd	1.	CORECOURSE -VII	PHYS201TH	Statistical and thermal physics
	2.	CORE COURSE-X	PHYS202TH	Waves and optics
	3.	SEC 1	PHYS203TH	Physics workshop skills
	4.	SEC 2	PHYS205TH	Electrical circuits and network skills
3rd	1.	DSE:1A	PHYS302TH	Solid state physics and electronics
	2.	DSE:1B	PHYS304TH	Nuclear and particle physics
	3.	SEC 3	PHYS307TH	Radiation safety
	4.	SEC 4	PHYS309TH	Weather forecasting

Structure of B.Sc. Non Medical- Major (Mathematics) under CBCS

Year	S.N.	Course Type	Course Code	Title
1st	1.	CORE COURSE-I	MATH 101TH	Differential calculus
	2.	CORE COURSE-II	MATH 102TH	Differential equations
2nd	1.	CORE COURSE-III	MATH 201TH	Real analysis
	2.	CORE COURSE-II	MATH 202TH	Algebra
	3.	SEC-I	MATH 309TH	Integral calculus
	4.	SEC-II	MATH 310TH	Vector calculus
3rd	1.	DSE-IA	MATH 303TH	Linear algebra
	2.	DSE-IB	MATH 304TH	Numerical methods
	3.	SEC-III	MATH 313TH	Probability and statistics
	4.	SEC-IV	MATH 317TH	Transportation and game theory

Structure of B.Sc. Physical Sciences (Physics, Computer Science & Mathematics) under CBCS

Year	S.N.	Course Type	Course Code	Title
1st	1.	Core Course-I	PHYS 101	Mechanics
	2.	Core Course-II	COMP 101	Problem Solving Using Computer
	3.	Core Course-III	MATH 101	Differential Calculus
	4.	A.E.C. Course- I		Environmental Science
	5.	Core Course-IV	PHYS 102	Electricity, magnetism & EMT
	6..	Core Course-V	COMP 102	Office Automation Tools
	7.	Core Course-VI	MATH 102	Differential Equation
	8.	A.E.C. Course- II		English/ MIL Communication
2nd	1.	Core Course-VII	PHYS 201	Statistical & Thermal Physics
	2.	Core Course-VIII	COMP 201	Computer System Architecture
	3.	Core Course-XI	MATH 201	Real Analysis
	4.	Core Course-X	PHYS 202	Waves & Optics
	5.	Core Course-XI	COMP 202	Database Management System
	6..	Core Course-XII	MATH 202	Algebra
	7.	SEC 1	PHYS 205	Electrical Circuit & Network Skills
	8.	SEC 2	COMP 203	PHP Programming
3rd	1.	DSE:1A	PHYS302TH	Solid state physics and electronics
	2.	DSE:2A	COMP 301	Operating System
	3.	DSE:3A	MATH 303	Linear Algebra
	4.	DSE:1B	PHYS 304	Nuclear & Particle Physics
	5.	DSE:2B	COMP 304	Data structure & File Processing
	6..	DSE:3B	MATH 304	Numerical Methods
	7.	SEC 3	SEC from Mathematics	
	8.	SEC 4	Anyone from Physics/ Maths. / Computer.	Computer Science SEC – Software Engineering

Structure of B.Com under CBCS

Year	S.N.	Course Type	Course Code	Title
1st	1.	A.E.C. Course- 1		Environmental Studies
	2.	Core Course C-1	BC 1.1	Financial Accounting
	3.	Core Course C-2	BC 1.2	Business Organisation and Management
	4.	Core Course C-3		English – 1 Core English (Compulsory for B.A./B.Com) English – 1 Core English
	5.	A.E.C. Course- 2		Language: English/Hindi/Modern Indian Language
	6..	Core Course C-4	BC 1.3	Business Law
	7.	Core Course C-5	BC 1.4	Business Statistics & Mathematics
	8.	Core Course C-6		Hindi-I / Modern Indian Language
2nd	1.	Core Course C-7	BC 2.1	Company Law
	2.	Core Course C-8	BC 2.2	Income Tax Law & Practice
	3.	Core Course C-9		English-II
	4.	(SEC)-1	BC 2.3	Computer Applications in Business
	5.	Core Course C-10	HIND 400	Hindi-II
	6..	Core Course C-11	BC 2.4	Corporate Accounting
	7.	Core Course C-12	BC 2.5	Cost Accounting
	8.	(SEC)-2	BC 2.6	E-Commerce
3rd	1.	(DSE)-1	BC 3.1(c)	BC 3.2 (a) Fundamentals of Financial Management
	2.	(DSE)-2	BC 3.2 (a)	Corporate Governance and Auditing
	3.	(SEC)-3	BC 3.3	Entrepreneurship
	4.	(GE)-1	ECONA313	Economy of Himachal Pradesh
	5.	(DSE)-3	BC3.5(c)	Management Accounting
	6..	(DSE)-4	BC3.6(c)	Fundamentals of Investment
	7.	(SEC)-4	BC 3.7	Personal Selling and Salesmanship
	8.	(GE)-2	ECONA314	Indian Economy

B. A : Three-Year (Annual) CBCS Programme Structure **B.A. English (Major)**

Year	S.N.	Course Type	Course Code	Title
1st	1.	Compulsory	ENG CE101	English-1 Core English (Compulsory English for B.A. & B.Com)
	2.	DSC 1A	ENG DSC 102	English Literature-I (Essay, stories & poems)
	3.	DSC 1B	ENG DSC 103	English Literature-II (Poems, short stories & Essay)
	4.	AECC-II	ENG AECC 104	English Literature-II (Poems, short stories & Essay)
2nd	1.	Compulsory	ENG CE 201	English II Core English (Compulsory for B.A. & B.Com.)
	2.	DSC IC	ENG DSC 202	British Literature (Play & Novel)
	3.	DSC ID	ENG DSC 203	Literary Cross Currents
	4.	AECC/SEC I	ENG AECC/ SEC 204	Creative Writing Book & Media Review
	5.	AECC/SEC II	ENG AECC/SEC 205	Translation Studies & Principals of Translation
3rd	1.	GE-1	ENGL 306	Contemporary Indian, Women and Empowerment
	2.	DSE-1A	ENGL 303	Soft Skill
	3.	AECC/SEC-3	ENGL 301	Technical Writing
	4.	GE-2	ENGL 305	Literature from Himachal
	5.	DSE-1B	ENGL 304	Academic Writing & Comp.
	6.	AECC/SEC-4	ENGL 303	Business Communication

B.A. Hindi (Major)

Year	S.N.	Course Type	Course Code	Title
1st	1.	DSC 1A	Hind-102	हिंदीसाहित्यकाइतिहास
	2.	DSC 1B	Hind-103	मध्यकालीनहिंदीकविता
	3.	AECC-1	Hind-104	हिंदीभाषाऔरसम्प्रेषण
	4.	अनिवार्यहिंदी-1	Hind-101	प्रयोजनमूलकहिंदी
2nd	1.	DSC-1C	Hind-202	आधुनिकहिंदीकविता
	2.	DSC-2C	Hind-203	हिंदीगद्यसाहित्य
	3.	SEC-I	Hind-204	कार्यालयीहिंदी
	4.	SEC-II	Hind-206	अनुवादविज्ञान
	5.	अनिवार्यहिंदी-2		रचनापुंज
3rd	1.	SEC-III		रंगआलेखएवंरंगमंच
	2.	SEC-IV		समाचारसंकलनलेखक
	3.	DSE -IA		लोकसाहित्य
	4.	DSE -IIA		छायावादोत्तरहिन्दीकविता
	5.	GE -I		आधुनिकभारतीयसाहित्य
	6.	GE-II		सर्जनात्मकलेखनकेविविधक्षेत्र

B.A. Sanskrit (Major)

Year	S.N.	Course Type	Course Code	Title
1st	1.	DSC 1A	SKT-DSC-101	संस्कृतकाव्य
	2.	DSC 2B	SKT-DSC-102	संस्कृतगद्यकाव्य
	3.	MIL	SKT-DSC-103	नीतिसाहित्य
	4.	AECC	SKT-AECC-104	उपनिषद्श्रीमद्भगवद्गीतातथापाणिनीयशिक्षा
2nd	1.	DSC-1C	SKT-DSC-201	संस्कृतनाटक
	2.	DSC-1D	SKT-DSC-202	संस्कृतव्याकरण
	3.	SEC-I	SKT-AEEC-205	आयुर्वेदकेमूलसिद्धान्त
	4.	SEC-II	SKT-AEEC-206	उपनिषद्संस्कृतछन्दएवंगायन
	5.	MIL-2	SKT-DSC-203	व्याकरणएवंसंयोजन
3rd	1.	SEC-III		भारतीयरंगशाला
	2.	SEC-IV		भारतीयवास्तुशास्त्र
	3.	DSE -IA		व्यक्तित्वविकासकाभारतीयदृष्टिकोण
	4.	DSE -IIA		साहित्यिकसमालोचना
	5.	GE -I		पातन्जलयोगसूत्र
	6.	GE-II		भाषाविज्ञानकेमूलभूतसिद्धान्त

B.A. Economics (Major)

Year	S.N.	Course Type	Course Code	Title
1st	1.	DSE-I A	ECONA-101	Principles of Micro Economics-I
	2.	DSC-IB	ECONA-102	Principles of Micro Economics-II
2nd	1.	DSC-IC	ECONA-201	Principles of Micro Economics-I
	2.	DSC-ID	ECONA-202	Principles of Macro Economics-II

	3.	SEC I	ECONA204	Economics of Rural Development
	4.	SEC III	ECONA206	Demography
3rd	1.	DSE –I	ECONA301	Indian Economy
	2.	DSE –II	ECONA305	Development Economics
	3.	SEC - IV	ECONA 310 or ECONA311	Public Finance (or) Money and Banking
	4.	GE - II	ECONA313 or ECONA314	Economy of Himachal Pradesh (or) Indian Economy

B.A. Geography (Major)

Year	S.N.	Course Type	Course Code	Title
1st	1.	DSC-1A	GEOGP101CC	Physical Geography
	2.	DSC-1B	GEOGP102CC	General Cartography (Practical)
2nd	1.	DSC-1C	GEOGP201CC	Human Geography
	2.	DSC-1D	GEOGP202CC	Environmental Geography
	3.	SEC	GEOGP203SEC	Regional Planning & Development
	4.	SEC	GEOGP204SEC	Remote sensing & GPS
3rd	1.	SEC	GEOGP301SEC	Geographic Information System (Practical)
	2.	SEC	GEOGP302SEC	Field Techniques and Survey based Project Report (Practical)
	3.	DSE	GEOGP303-1DSE or GEOGP303-2DSE	Geography of India / Economic Geography
	4.	DSE	GEOGP304-1DSE or GEOGP304-2DSE	Disaster Management/Geography of Tourism

B.A. History (Major)

Year	S.N.	Course Type	Course Code	Title
1st	1.	DSC -1(A)	HIST(A)101	History of India from the Earliest Times upto C.300CE
	2.	DSC -2(B0	HIST(A)102	History of India, C. 300 to 1206
2nd	1.	DSC-3(C)	HIST103	History of India, C.1206-1707
	2.	DSC-4(D)	HIST104	History of India, C.1707-1905
	3.	SEC-I	HIST117	Historical Tourism
	4.	SEC-II		Understanding Heritage
3rd	1.	DSE-I	HIST 305	Modern and Contemporary World History-I, 1871-1919
	2.	DSE-II	HIST 307	Modern and Contemporary World History-I, 1919-1992
	3.	SEC-I	HIST 317	Indian History and Culture
	4.	SEC-II	HIST 320	Understanding Popular Culture
	5.	GE-1	HIST 309	Women Studies in India
	6.	GE-2	HIST 312	History of Himachal Pradesh

B.A. Music-Instrumental/Vocal (Major)

Year	S.N.	Course Type	Course Code	Title
1st	1.	DSC	MUSA101TH	Theory of Indian Music (General)
	2.	SEC	MUSA102PR	Practical (Stage Performance)
	3.	DSC	MUSA103TH	Theory of Indian Music General & Biographies
	4.	SEC	MUSA104PR	Practical (Viva Voce)

2nd	1.	DSC	MUSA 201TH	Ancient Granthas & Contribution of Musicologists
	2.	SEC	MUSA202PR	Practical (Stage Performance)
	3.	DSC	MUSA203TH	Medieval Granthas & Contribution of Musicians
	4.	SEC	MUSA 204PR	Practical (Viva - Voce)
	5.	SEC	MUSA205PR.	Hindustani Music (Presentation & Documentation -I)
	6.	SEC	MUSA206PR	Hindustani Music (Presentation & Documentation -II)
3rd	1.	SEC-3	MUSI 301	Hindustani Music Presentation and Documentation
	2.	DSE-1A UNIT1	MUSI 303 TH	Theory of Indian Music and Study Ancient Granth and Ragas
	3.	GE-1	MUSI 307	Theory of India Music
	4.	SEC-4	MUSI 302	Hindustani Music Presentation and Documentation
	5.	DSE-2 UNIT1B	MUSI 305 TH	Theory of Indian Music and Gharana Tradition
	6.	GE -2	MUSI 308 PR	Practical, Hindustani Music (Vocal/Inst.)

B.A. Physical Education (Major)

Year	S.N.	Course Type	Course Code	Title
1st	1.	DSC	PED101Th	Introduction to Physical Education
	2.	DSC	PED102Th	Olympic Movement & Organization of Tournaments
2nd	1.	DSC	PED201TH	Human Anatomy & Physiology
	2.	DSC	PED202TH	Sports Psychology
	3.	SEC	PED203TH	Sports Medicine, Physiotherapy & Rehabilitation
	4.	SEC	PED204TH	Sports Training
3rd	1.	SEC	PED 301/302/303/ 304 PR	Specialization in Volley ball/Specialization in Foot Ball/ Specialization in Kabaddi /Specialization in Athletics
	2.	DSE	PED305TH)/ PED306TH)	Recreation/ Kinesiology & Biomechanics
	3.	DSE	PED307TH PED308 TH	Methods of Teaching in Physical Education or Officiating & Coaching
	4.	GE	PED309TH	Health Education & Nutrition
	5.	GE	PED 310 TH	Yoga

B.A. Political Science (Major)

Year	S.N.	Course Type	Course Code	Title
1st	1.	DSC-1A	POLS-101	Introduction to Political Theory
	2.	DSC-1B	POLS-102	Indian Government & Politics
2nd	1.	DSC-1C	POLS-201	Comparative Government & Politics
	2.	DSC - 1D	POLS – 202	Introduction to International Politics
	3.	SEC –I	POLS – 203	Legislative Support
	4.	SEC –II	POLS – 204	Public Opinion & Survey Research
3rd	1.	DSE-1A	POLS 301 A or POLS 301 B	Themes in Comparative Political theory or Administration & Public Policy Concept & Theories.
	2.	DSE 1B	POLS 302A or POLS 302B	Democracy & Governance or Understanding Globalization

	3.	SEC -3	POLS 303	Democratic awareness through Legal Literacy
	4.	SEC -4	POLS 304	Conflict & Peace Building
	5.	GE-1	POLS 305	Society Economy & Polities in Himachal Pradesh
	6.	GE-2	POLS 306	Human Rights gender & environment

B.A. Sociology (Major)

Year	S.N.	Course Type	Course Code	Title
1st	1.	DSC 1A	SOCL-A 101	Introduction to sociology
	2.	DSC 2A	SOCL-A 102	Sociology in India
2nd	1.	DSC-1C	SOCL-A201	Sociological Theories
	2.	DSC-2C	SOCL-A202	Methods of Sociological Enquiry
	3.	SEC-I	SOCL-A203	Techniques of Social Research
	4.	SEC-II	SOCL-A204	Sociology of Environment
3rd	1.	SEC-III	SOCL-A-301	Social Demography
	2.	SEC-IV	SOCL-A-302	Theory and Practice of Development
	3.	DSE -IA	SOCL-A-304	Religion & Society OR Marriage, Family & Kinship
	4.	DSE -IIA	SOCL-A-305	Social Stratification OR Gender & Sexuality
	5.	GE -I		Polity & Society in India
	6.	GE-II	SOCL-A-308	Economy & Society

B.A. Public Administration (Major)

Year	S.N.	Course Type	Course Code	Title
1st	1.	DSC-1A	PUBA101-A	Administrative Theory
	2.	DSC-1B	PUBA102 - A	Indian Administration
2nd	1.	DSC-1C	PUBA201A	Administrative Thinkers
	2.	DSC-1D	PUBA202A	Development Administration
	3.	SEC-1A	PUBA203-A	Computer Applications & Office Management
	4.	SEC-2B	PUBA204-A	Human Resource Logistics Management
3rd	1.	DSE-1A	PUBA 303A/ PUBA 304A	Local Governance/ Contemporary Issues & Concerns in Indian Administration
	2.	DSE-1B	PUBA 305A/ PUBA 306A	Public Policy & Administration in India/ Public & Finance Administration
	3.	SEC-3	PUBA 301A	Leadership styles & Conflict Management
	4..	SEC-4	PUBA 302A	Stress - & Time Management
	5.	G.E.-1	PUBA307A/ PUBA 308A	Constitutional & Administrative Aspect of H.P./ Disaster Management
	6.	G.E.-2	PUBA309A	E-Governance

The Master of Commerce (M. Com.)

The course structure and programme administration scheme are as follows:-

The programme has been organized in two years—First Year and Second Year, each comprising of two semesters. The list of courses offered during First Year and Second Year of the programme shall be as follows:-

1st Semester :

1. Management Theories and Practices
2. Business Environment
3. Managerial Economics
4. Statistical Analysis for Decision Making
5. Income Tax Laws and Administration
6. Corporate Legal Framework

2nd Semester :

1. Corporate Financial Accounting
2. Human Resource Management
3. Corporate Finance and Policy
4. Marketing Management
5. Research Methodology and Data Science
6. Corporate Governance & Business Ethics
7. Organisational Behaviour and Development (GE-1)

3rd Semester:

1. Advanced Cost Accounting
2. International Financial Management and Policy
3. Financial Institutions & Markets
4. Management Control Techniques Or Stock Market Operations (Any One)
5. E-Commerce and Digital Marketing Or Supply Chain Management and Logistics (Any One)
6. Industrial Psychology Or Strategic Human Resource Management (Any One)
7. Computer Application in Business (AECC)

4th Semester:

Scheme of Examination

Marks Allotted to each Paper:

Each DSC and DSE Course shall be of 100 marks and qualifying marks in each Course shall be 40 per cent. The break up is as follows: 32 marks out of 80 (i.e. 40 % of 80) and 8 marks out of 20 (i.e. 40% of 20).

1. Security Analysis and Portfolio Management
2. Entrepreneurship Development and Project Management
3. Strategic Management and Business Policy
4. (Specialization: Students are required to choose ONE Specialization out of three Specializations and out of selected Specialization, choose any two Courses.) i. Accounting and Finance: (i) Advanced Financial Management and Policy Or (ii) Business Taxation Or (iii) Forensic Accounting and Auditing II. Marketing: (i) Consumer Behaviour Or (ii) Retail Management Or (iii) Rural Marketing III. Human Resource Management: (i) Human Resource Development Or (ii) Management of Industrial Relations Or (iii) Labour Legislation and Employee Welfare
5. Project Report and Viva- Voce (75 marks for Project Report and 25 marks for Viva-Voce)
6. Comprehensive Viva-Voce (Based on Courses Studied during all Four Semesters)
7. Indian Ethos , Life Skills and Business (GE-2)

Each GE and AECC shall be of 50 marks and qualifying marks in each Course shall be 20 marks. The break up is as follows: 16 marks out of 40 (i.e. 40 % of 40) and 4 marks out of 10 (i.e. 40 % of 10).

1. DSC and DSE Courses The distribution of 100 marks for DSC and DSE courses shall be 80 for Theory and 20 for Internal Assessment (except for Training report IInd Semester and Dissertation IVth Semester). Minimum fifteen (15) students must be there to start any elective group (DSE) and will further depend upon the availability of faculty. The Internal Assessment of 20 marks shall comprise of 5 marks each for: i) Class Test(s), ii) Assignment(s) and iii) Presentation(s)/Seminar(s)/case study and iv) attendance.

Marks for attendance are given as per the following criteria:

75% to 80% : 1 Mark

81% to 85% : 2 Marks

86% to 90% : 3 Marks

91% to 95% : 4 Marks

96% to 100% : 5 Marks

2. GE and AECC Courses The distribution of 50 marks for each of the GE courses and AECC courses shall be 40 for Theory and 10 for Internal Assessment. Minimum fifteen (15) students must be there to start any elective group (AECC) and will further depend upon the availability of faculty. The Internal Assessment of 10 marks shall comprise of 2.5 marks each for: i) Class Test(s), ii) Assignment(s) and iii) Presentation(s)/Seminar(s)/case study and iv) attendance as per criteria for DSC & DSE specified at above (1).

3. Internship and Field Work In the internship industrial training and Dissertation are mandatory and will be integral part of course work. Students have to complete 3 weeks industrial training and have to submit training report to the Department of Commerce in the second semester. Training report should contain training certificate from the respective authority and report should not be more than 30 pages.

4. Dissertation in IVth Semester During fourth semester students have to submit dissertation in the Department of Commerce which is duly supervised by the faculty who are teaching M.Com classes. The evaluation of dissertation will be of 80 marks for dissertation and 20 marks for viva-voce by an external examiner (in case of HP University, Evening Studies and Regional Centre Dharmshala, external examiner

will be from other university) duly recommended by Department Council and approved by competent authority. For colleges external examiner will be from the faculty teaching in the Department of Commerce, H.P. University. Remuneration for Evaluation and viva-voce of PG Dissertation; TA/DA claim and Sitting fee of External Examiner(s) are to be borne by the respective University/Institution at rates as prescribed by the university. 5. Comprehensive Viva-Voce Comprehensive Viva-Voce will be conducted at the end of 4th semester will be based on course tough in all the four semesters with primary focus on DSC courses and specialisation courses

The Master of Arts (English)

The course structure and programme administration scheme are as follows:-

- MA English comprises One Hundred and Four (104) Credits: (DSC-78 Credits; DSE-18 Credits; GE-8 Credits)
- The DSE Papers/Courses 304 to 307 (Semester - III) and 403 to 404 (Semester - IV) and 405 to 407 (Semester - IV) have internal choice. The students have to opt any one out of each of them (304-307; 403-404; 405-407) respectively.
- The students have to take two GE Papers/Courses in Semester - II and Semester - IV, offered by other Disciplines/Departments under the Scheme of Generic Elective (Interdisciplinary Choice Based Courses from other Disciplines/Departments). These papers will be of 8 Credits (4 Credits each).
- The Marks Scheme for each paper/course is as follows: Total Marks-100 (Theory 80; Internal Assessment 20).
 - The Internal Assessment for Regular students will comprise: Attendance-05 Marks; Assignment/Presentations: 5 marks; Internal Exam-10 Marks.
 - The Internal Assessment for ICDEOL candidates will comprise: 20 Marks for Assignments; and will be assessed by the Faculty of ICDEOL on the basis of assignments for each paper submitted by the candidate.
 - No Internal Assessment for Private candidates (Only Theory of 100 marks) ➤ A student shall have to secure at least 40 percent marks in each paper (Theory as well as Internal Assessment) to qualify the examination.

M.A.(English)

1st Semester :

1 History of English Literature Chaucer to 1800

2 Poetry from Chaucer to Pope

3 Shakespeare and his Contemporaries

4 Nineteenth Century Fiction

2nd Semester :

1 History of English Literature: Nineteenth and 20th Centuries

2 Romantic and Victorian Poetry

3 Modern Fiction

4 Growth and Structure of English Language

5 Advanced Academic Writing (GE-I)

3rd Semester :

1 Literary Criticism

2 Modern British and American Poetry

3 Modern British Drama

4 World Fiction

4th Semester :

1. Contemporary Literary Theory

4 Indian Writing in Translation

2 American Drama

5 Contemporary Short Fiction (GE-II)

3 Indian Writing in English

TotalCourses:18(DSC-13;DSE-3;GE-2).

TotalCredits:104(DSC-78Credits;DSE-18Credits;GE-8Credits)

Marks for attendance are given as per the following criteria:

75% to 80% : 1 Mark

81% to 85% : 2 Marks

86% to 90% : 3 Marks

91% to 95% : 4 Marks

96% to 100% : 5 Marks

AbbreviationsUsed:MENG=MAInEnglish;

DSC=DisciplineSpecificCore/Compulsory;DSE=Discipline Specific Elective; Elective=Open
Choice/Optional Course; GE=GenericElective

Fees and Funds

The fee structure given below is as per the H.P. Government Notification EDN Kha(8)1/2001 dated 01-06-2010 and Himachal Pradesh Directorate of Education letter No. EDN-H(21)A(3)20/2010-V dated 03-06-2012.

1.	Fee Structure	Boys	Girls
i.	Admission Fee	₹25/-	₹25/-
ii.	Tuition	₹50/- per month	For Himachali Bonafide only = Nil For Non Himachali Bonafide = ₹ 50/-
2.	Details of Fee/Funds		
	University funds	Annual charges	Practical fee per month
i.	University Registration Fee <i>(To be taken by university through online mode during registration)</i>		Botany ₹20/-
	(a) Students from HP Board	₹200/-	Chemistry ₹20/-
	(b) Students from other Board	₹400/-	Computer ₹15/-
ii.	Continuation Fee	₹ 10/-	Geography ₹ 15/-
iii.	Holiday Home Fee	₹ 01/-	Music ₹ 15/-
iv.	Youth welfare fund	₹ 15/-	Physics ₹ 20/-
v.	Sports fee	₹ 15/-	Zoology ₹ 20/-
vi.	Migration fee	Inter university ₹ 400/-	Commerce ₹ 15/-
		Inter college ₹ 300/-	
vii.	University development fund	APL Students ₹ 250/-	
		BPL/IRDP Students ₹ 100	
3.	College Funds		
i.	Building fund	₹ 120/-	x. Student aid fund ₹ 02/-
ii.	Furniture repair fund	₹ 10/-	xi. Identity card ₹ 10/-
iii.	Cultural activity	₹ 20/-	xii. Book replacement fund ₹ 25/-
iv.	Campus development fund	₹ 10/-	xiii. PTA fund ₹ 500/-
v.	House Examination fee	₹ 40/-	xiv. Medical fund ₹ 06/-
vi.	Library security (refundable)	₹ 100/-	xv. Computer and internet facility ₹ 20/-
vii.	Magazine fee	₹ 50/-	xvi. Amalgamated fund ₹ 300/-
viii.	Rover and Ranger fund	₹ 60/-	xvii. Sports fund ₹ 240/-
ix.	NCC Fund	₹ 10/-	
Note:			
1.	Late fee charged ₹ 10/- or as per the university rules.		
2.	A fee of ₹ 20/- to be deposited if a duplicate I-Card is required.		
3.	University examination fee will be charged in addition to the above dues		
4.	PTA contribution will be paid in two equal installments of ₹ 250+250=500		
Absence and other fines			
	Absence from theory	₹ 01/- per period	
	Absence from practical	₹ 03/- per practical	
	Absence from house examination (MTT)	₹ 10/- per paper	
	Late payment of dues	₹01/- per day	
	Late return of library books	₹01/- per day	
Note:			
1.	In case a student does not deposit college dues, his/her name will be automatically struck-off from the college roll.		
2.	If a student does not claim refundable security deposits within one year of leaving the college his/her claim of refund there after shall not be entertained.		
3.	The fee structure is subject to change as notified by the HP University / HP Govt. instructions.		
4.	Fine, if any, from the student, will be collected at the end of the session.		

4. Code of conduct

4.1 Attendance:

- i Minimum 75% lecture attendance is compulsory for appearing in the Final Examination.
 - ii A student who remains absent continuously for 7 days or more, his/her name will be struck off from college roll.
 - iii A student's name is struck-off twice then he/she will not be re-admitted to the college.
 - iv A student is liable to pay all dues and fines as long as he/she remains on the college rolls.

4.2 Leave Rules

- i Application for any kind of leave on prescribed proforma should be submitted well in time.
 - ii Leave up to three days will be sanctioned by the tutor on the recommendation of concerned teacher.
 - iii Leave above three days up to six days will be sanctioned by the senior tutor.
 - iv The leave for more than six days will be sanctioned by the Principal on the recommendation of the concerned subject teacher/senior tutor.
 - v In case of the medical leave for a period of over 6 days, the student must produce medical certificate.
- * Students participating in inter-college competitions should note that the practice/rehearsal timing should be either before the classes (Early Morning) or after classes (Evening) because all such activities form a part, but not the substitute of Academics/ studies.*

4.3 Library-cum-identity card (I-card)

- i Every student will be issued an identity card. Every student must keep his/her I-card with him during college hours and the same has to be produced by student whenever required by the college authorities.
- ii In case, the I-card is lost, a duplicate card will be issued only after an FIR is registered with the nearest police station and an original copy thereof is appended with such request.
- iii Duplicate I-card will be issued after depositing ₹ 20/-.

4.4 Procedure for making identity card (I-card)

After depositing admission fee and dues, every student gets issued an I-Card from college librarian on production of his/her fee receipt. After having affixed his/her own photograph and filled all entries in the I-card, every student must get it duly signed by Principal within 10 days from his/her date of admission.

4.5 General conduct/discipline rules

Any of the following activities will be considered a breach of discipline:

- i. Graffiti i.e. any sort of writing on the walls/ black-board/ rooms etc.
- ii. Damaging the college property
- iii. Loitering about in the corridors thereby causing disturbance to the classes
- iv. Possessing drugs and smoking in the college campus
- v. Accompanying outsider to the college
- vi. Coming without I-Card in the college
- vii. Ragging in any form
- viii. Use of mobile phones in the campus is strictly banned except in specified areas and the defaulters will be penalized.

Note: all students must note that ragging inside/outside the campus is a cognizable offence. In case, a student found guilty of

indiscipline in any activity in any manner, the college administration shall take appropriate action against such offenders.

5. Library

There are more than 10000 books in the college library. In addition to encyclopedia, reference books and general books, the library has a regular subscription of major dailies, magazines and periodicals. A student can access these books during specified hours. The following rules and regulations are to be strictly observed by the students in the library:

- i) Maintain silence in and around the library.
- ii) Always keep the identity card.
- iii) Reference books (encyclopedias/ dictionaries etc.) will not be issued.
- iv) A book should not be spoiled by underlining or marking/writing comments on it. Keep in mind that the book is also to be used by other students of the college.
- v) In case of loss of a book or any damage, the borrower will have to replace the new copy of that book.
- vi) If the library books are not returned on due date, the student will have to pay fine of ₹ 1/- per day.

6. Career-guidance - cum - campus placement cell

Career guidance, counseling and placement activities have become very important and integral part of the functioning of educational institutions in 21st century. It provides a number of opportunities to the educated youth. With the objective of helping the student in making right career choices, placement opportunities are provided to them through campus interviews. A career guidance, counseling and placement cell is actively involved in such activities under the energetic team of experienced teachers.

The objective is to make students aware in all aspects of modern fields and to develop their communication skills and confidence. The college is making all efforts to strengthen the activities of career guidance, counseling and placement cell in larger interest of the students by organizing frequent interactive sessions with them on regular basis and developing relation with business establishments so that more and more students get opportunities for gainful employment.

7. Tutorial groups

After the admission process is completed, every student is made a member of specific group convened by a teacher. According to the need and convenience, every such group organizes at least one or two meetings every month where students can discuss their academic and management related problems with the concerned teacher.

8. NSS, NCC, Rovers & Rangers , Red Ribbon, Energy and Maths Club

To inculcate the qualities of leadership, social service, discipline and patriotism among the youth following units are being run in the college.

National service scheme (NSS):

The NSS volunteers are engaged in regular as well as special camp activities in and around the college, as envisaged under the spirit of the scheme with motto "NOT ME BUT YOU". Enrolment is by selection within a month of the admission in the college. NSS is currently having one unit in this college with enrolment of one hundred volunteers under the able guidance of a programme officer.

National Cadet Corps (NCC):

The National Cadet Corps (NCC) is the country's illustrious youth organization

dedicated to developing the youth—"The Leaders of Tomorrow"—into disciplined and patriotic citizens. Its main aims are:

- ❖ To instill in the country's youth qualities of character, courage, commandership, discipline, leadership, a secular outlook, a spirit of adventure, and acts of selfless service.
- ❖ To provide a suitable environment to encourage young people to join the Armed Forces.

NCC was introduced at the college from the academic session 2020-2021 with wing of 100 senior division cadets (67boys and 33 girls) cadet who attend training/ camps/ activities organized by 4 H. P. (I) COY NCC Hamirpur. Interested students can enroll in NCC in their first year and graduate with B and C certificates. Students who receive a 'C' certificate are invited to an interview (without a written test) and are given a weightage of 2% when applying for admission to HP University courses.

Rovers and rangers:

The Bharat Scout and Guides is a voluntary organization. It is devoted to the development of the young generation and selfless service to the country. The college has introduced rover and rangers from the academic session 2005-06. Young adults are enrolled as rover and rangers in the college and trained for leadership for rendering services to the motherland and mankind.

Red ribbon club:

Red ribbon club of this college came into being in 2006. Any number of college students can get registered as volunteers of this club. This club exclusively aims at

launching an exhaustive campaign against AIDS. AIDS is not only a health issue but also an educational and social one. In order to translate these facts into reality, this club is not only educating and sensitizing college youths but also taking the lead to go out to the general public as well as the people who are unaware of AIDS. Hence it makes the institution really proud as how war against AIDS is gathering momentum year after year with the concrete effort of educators.

Mathematics Club:

Mathematics Club is created for the purpose of enhancing the learning towards Mathematics especially for the UG students of the concerned college. It was created on 5th of September, 2022. The very idea of forming this Club was to prepare a sphere where the students get benefit of learning Mathematics without the hesitation of their academic performance. Mathematics Club has a well defined work model in which the Student get benefits such as:

Seminars, quiz, Discussion sessions and Lectures by faculty of concerned department or by the students on a specific topic.

Energy Club :

Energy club was found in the college in the month of April 2024 with the objective to propagate energy conservation values among the students. This would encourage participation of young ambassadors in the energy conservation movement.

Road Safety Club:

The Directorate of Higher Education, Govt. Of Himachal Pradesh, issued directives for the establishment of Road Safety Club in 2021. The college has

introducing Road Safety Club from the academic session 2021-22. A Road Safety Club is a group formed in colleges to promote road safety awareness and encourage responsible behavior among road users. The purpose of a Road Safety Club is to educate members and public about traffic rules, road signs, safe practices, reduce accidents through awareness campaign and peer influence.

9. Subject societies and co-curricular activities

The various curricular activities in the classroom help in imparting bookish knowledge to the students as per the demands of examination system, but unless certain other activities are undertaken, a student never acquires completeness. It is here that the role of the co-curricular activities comes in forefront. In such activities along with classroom involvement, co-curricular activities help to integrate the three very vital aspects of an individual; namely the body, mind and soul. With the above objectives in mind various clubs and societies have been constituted under the guidance of faculty of the college and societies to become ennobled graduates on completion of their courses in this college. A student with mere bookish knowledge and nothing else is a misfit in today's society and hardly acceptable to pay any job offering agency.

10. College student's central association (CSCA)

This association is elected according to the rules and regulation of H.P. University. Besides maintaining discipline in the college, the CSCA plays an important role in involving students in various co-curricular activities like

seminars and functions at intra/inter-college level.

11. College magazine "Nalanda"

To nurture the creativity of the students the college magazine "Nalanda" is published every year. It has sections like computer and management, commerce, english, pahari, planning forum, sanskrit and science etc. One student editor from each section is also appointed. Students who wish to contribute his/her vibrant write ups to the college magazine during the session can contact the staff editors of various sections of the magazine, and if needed, necessary guidance can also be provided to them.

12. Scholarships /financial assistance

The college offers various scholarships and awards to poor and meritorious students under State/Centre Sponsored Scholarship Schemes being run by the Education Department in Himachal Pradesh. The beneficiaries will fill the online application form which will be verified by the college. They will receive the scholarship amount online through Direct Benefits Transfer (DBT). The schemes as well as application form is available on National Scholarship Portal. The various Scholarship Schemes are facilitated for different categories of Bonafide of Himachal Pradesh to encourage them to improve their merit/performance in studies. The eligible beneficiaries should be regular students in Govt. /Govt. aided /affiliated (H.P.) institutions in Himachal Pradesh.

- i) Post-matric scholarship scheme to SC/ST students (centrally sponsored scheme)
- ii) Post-matric scholarship scheme to OBC students (Centrally Sponsored Scheme)

iii Dr. Ambedkar's post-matric scholarship scheme for economically backward classes (EBC) students (centrally sponsored scheme)

iv IRDP scholarship

v Merit-cum-poverty scholarship

vi Kalpana Chawla Chhatravriti Yojna for meritorious girl students

.Financial Assistance to Needy but Deserving

Students: A limited number of students who cannot pursue their higher studies due to lack of finances are helped out of a fund, to which contributions are made voluntarily by teachers, parents, social organizations and others.

Note: # The date of submission of application for these scholarships will be displayed on the college notice board in due course.

Students will have to apply online for above mentioned scholarships.

13. Prizes/Awards

Prizes are given to the students achieving distinction in different fields like academic university examination, excellence in sports, NSS/ranger and rover/red ribbon club and other co-curricular activities organized from time to time in the college, university and inter-university level. These prizes are given in the annual prize distribution function of college being organized in the month of February/March every year.

15. Old student association

The college is proud of its old student association which is now fountain head of its strength. Since the inception, it remained a witness to the progress of an era of higher education and evolutionary trends in personality growth. With its achievement, the OSA makes the prospective students feel the transformative touch after they join this prestigious institution of learning.

14. Parent-teacher association

Parent-teacher association (PTA) stand organized under **HP Education Code 2001** to engender interaction between parents and teachers, with a missionary zeal for the development of college. Its main objectives are as follows:

i To revive the relationship between the parents and teachers

ii To create healthy educational environment in the college

iii To arrange discussions with the elder person of the society from time to time and incorporate their suggestions for the improvement of the educational standard in the college

iv To suggest ways so that education of students can be promoted.

v To make a collective effort to refine the conduct of student and also to restrict the entry of anti-social elements in college campus

vi To inform the parents/ guardian of their wards from time to time and make arrangement for the parents to meet the concerned staff once in a quarter

vii To make parents aware of various schemes of govt. in the area of education and also to give information about various activities and programmes of department of education

16. Self- financing courses

As per self-sustaining revenue model, Bachelor of Business Administration (BBA), Bachelor of Computer Application (BCA) are being run by the college under the aegis of HEIS.

B. Voc (Bachelor of Vocation) Courses

Faculty

1. Dr. Nitika Nodal Officer
2. Mr. Hans Raj Rana (MBA) Vocational Trainer-Retail Management
3. Mr. Vinod Kumar (MTM) Vocational Trainer – Hospitality & Tourism
4. Shailza Sharma (MBA) Vocational Trainer-Retail Management
5. Ms. Nisha MIS
6. Mr. Rohit LA- Retail Management
7. Ms. Kalpana LA Hospitality & Tourism.

UGC APPROVED THREE YEAR REGULAR DEGREE PROGRAMME

COURSE OF STUDY : The college offers the following two 'NSQF' (National Skill Qualification Framework) UGC approved 3-year regular degree programs under semester system for vocational studies as Mentioned below:

I. B.Voc in Retail Management (40 Seats)

II. B.Voc in Hospitality & Tourism (40 Seats)

OBJECTIVES : □ To provide multiple entry and exit options at various levels through program design in conformation to the skill ecosystem. □

To create requisite job, role specific skilled Manpower for industry at various NSQF levels as per NOS (National Occupational Standards). □

To empower the youth leading to employment and income generating opportunities. □

To provide judicious mix of skills relating to a profession and appropriate content of general education. □

To provide flexibility to the students by means of pre-defined entry and multiple exit levels. □

To integrate skill based NSQF vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such

graduates a part from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

COURSE STRUCTURE: B.Voc Program is designed with the provision for multiple exit levels. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advanced diploma level courses leading to B.Voc degree. Following Table provides a snapshot of the various certificates and their duration- Multiple Entry and Exit Options: □

NSQF Level	Skill component credits	General component Credits	Total Credits for Awards	Normal Duration	Exit point/awards
4	18	12	30	One Semester	Certificate
5	36	24	60	Two Semester	Diploma
6	72	48	90	Four Semester	Advanced Diploma
7	108	72	180	Six Semester	B.Voc. Degree

After the completion of Semester 1st, the candidate will get a certificate, and she/he may go for a job or continue the studies. □

The candidate may rejoin Semester 2nd .After the completion of Semester 2nd, the candidate will get a Diploma, and she/he may go for a job or continue the studies.

□ The candidate may rejoin Semester III. After the completion of Semester III and IV, the candidate will get an advanced Diploma, and she/he may go for a job or continue the studies. □ The candidate may rejoin Semester V. After the completion of Semester V and VI, the candidate will be awarded a B.Voc degree, and she/he may go for a job or become an entrepreneur, or continue studying for the M.Voc Degree (NSQF Level 8 onwards) and can register for PhD degree (NSQF Level 10) after it in vocational studies, or they can apply for competitive exams conducted by State Public Service Commission and Union Public Service Commission.

Internship Program: □ Internship for 6 weeks after the completion of each year is an integral/essential component of B.Voc degree. □

The internships hall also carry credits to be added in the final evolution of skillcomponents. □ HPKVN (Himachal Pradesh Kaushal Vikas Nigam) sponsors the internship a part from facilitating the skill components (60%) of this programme along with course work for whole of the programme. Candidates enrolled for this programme are entitled for 'Kaushal Vikas Bhatta' as per state govt. policy.

JOB OPPORTUNITIES RETAIL MANAGEMENT: □ After the completion of the first semester, the student will get a “Sales Associate” Certificate in the Retail Management sector from Retailers Association's Skill Council of India (RASCI). The candidate may work as a certified resource in any Retail-related industry. □

After the completion of the second semester, the student will get a combined “Team Leader” Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may get an opportunity to work in any retail-related industry. □

After the completion of the second year, the student will get a combined “Departmental Manager” Advanced Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur. □

After the completion of the third year, the student will get a Degree Certificate from the Himachal Pradesh University. The candidate may become a “Store Manager” in retail-related industries as well as explore opportunities to become an entrepreneur.

HOSPITALITY & TOURISM □

➤ After the completion of the first semester, the student will get a “Front Office Associate” Certificate in the Hospitality & Tourism sector from Tourism & Hospitality Skill Council (THSC). The candidate may work as a certified resource in any hospitality and tourism-related industry.

➤ □ After the completion of the second semester, the student will get a combined “Front Office Executive” Diploma in the Hospitality & Tourism sector from Tourism & Hospitality Skill Council (THSC) and Himachal Pradesh University. The candidate may get an opportunity to work in any Hospitality and Tourism-related industry. □

➤ After the completion of the second year, the candidate will get a combined “Guest Relations Manager” Advanced Diploma in the Hospitality & Tourism sector from Tourism & Hospitality Skill Council (THSC) and H University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur. □

➤ After the completion of the third year, the student will get a Degree Certificate from the Himachal Pradesh University. The candidate may become a “Duty Manager” in the Hospitality and Tourism-related industries as well as explore opportunities to become an entrepreneur.

NSQF Level	semester	Job Role	Training Hours
4	I	Front office Associate	585
5	II	Front office Executive	585
6	III & IV	Guest Relation Manager	1170
7	V & VI	Duty Manager	1170

ELIGIBILITY CONDITIONS □

- Admission to the B.Voc Programme will be as per the rules and regulations of the Himachal Pradesh University. □
- The eligibility criteria for admission to the B.Voc. degree programme shall be 10+2 in all streams from a recognized board; 10+2 examination or an examination equivalent thereof from a Board/University established by law in India. with English as a compulsory subject OR any examination of University /Board/ College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/ Equivalence Committee on its own, OR on the recommendation of Association of Indian Universities with Pass marks at 10+2 level OR as per eligibility norms of the college for admission to undergraduate courses in case of centre of excellence.
- Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission of students to the undergraduate courses as per reference no.DD No.1-52/2013(CC/NSQF) dated 30.04.2014 of UGC. □
- Maximum age limit for admission to B.Voc. courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates as on July 1 of the admission year. The Vice-Chancellor may permit age relaxation as per norms. □
- Reservation rules are applicable as per the rules or Guidelines of the Himachal Pradesh Govt. □ Students belonging to SC/ST category also required Pass marks at 10+2 level OR as per eligibility norms of the college for admission to undergraduate courses in case of centre of excellence. □
- Compartment students shall not be allowed to take admission in the B.Voc Programmes.
- □ A Candidate can not pursue two fulltime undergraduate courses simultaneously. □
- The University reserves the right to cancel any admission at any stage. □
- In matters related to undergraduate admissions, the decision of the Admission Committee /Vice-Chancellor, Himachal Pradesh University, Shimla shall be final. □
- All legal matters pertaining to undergraduate admission shall be subject to the Himachal Pradesh jurisdiction only.

MODE OF SELECTION: □

- Admission to the B.Voc programme in Retail Management and Hospitality & Tourism (Semester-I) shall be done purely on merit in the qualifying examination (10+2 etc.) □
- There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF. □
- Category 1: Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill based course under NSQF. □
- Category 2: Students who have acquired NSQF certification Level 4, but may like to change their trade and enter in to skill-based courses in a different trade. □

➤ Category 3: Students who have passed the 10+2 examinations with conventional schooling without any background of vocational training. □

➤ Note: Regarding selection of students for B.Voc programme, 10% extra weight age shall be given to Category-1, 5% extra weight age shall be given to Category-2 in 10+2 examination. Final list of the students shall be finalized to merit.

MEDIUM OF INSTRUCTION

The course content of the B.Voc shall be taught in English.

FEE Structure of B. Voc.

S. No	Detail of Fee Funds	Amount in Rupees
A	Annual Charges	
1	Admission fee	25.00
2	Registration Form	20.00
3	University Registration (First Yr only)	200 for HP Board Students and 400 for other Boards
4	University Migration fee	50.00
5	Continuation fee	10.00
6	University Sports fund	15.00
7	Youth Welfare Fund	15.00
8	University Holiday Home Fund	1.00
9	Yearly Exams	80.00
10	Library Security (Refundable)	100.00
11	Student Aid	20.00
12	Magazine Fund	50.00
13	Health, Red Cross Fund	6.00
14	NCC Fund	5.00

15	Book Replacement Fund	25.00
16	Furniture Repair Fund	10.00
17	Identity Card	10.00
18	Cultural Activity Fund	20.00
19	Computer and Internet Facility Fund	20.00
20	Campus Beautification & development Fund	10.00
21	University development fund non subsidized, subsidized seats	500, 250 (General) & 100 (IRDP, BPL)
22	Late Admission fee	10.00
B	Monthly Charges	
1	Tuition Fee (Only Boys) Rs 50 / month	600.00
2	Amalgamated Fund @ Rs 25/ month	300.00
3	Building Fund @ Rs 10/month	120.00
4	Rover & Ranger @ Rs 5/month	60.00
5	Sports Fund @ Rs 20/month	240.00
C	Other Charges (Skill Component/ Semester)	
1	Skill component Practical	240.00
2	Assessment cum certification Fee charged by sector skill council @ 800/semester (No fee for semester IV & VI)	800.00

In addition A, B and C above, the other fee/ charges if applicable, will be similar to other streams

vide university notifications no. 5/25/2013 HPU (Acad), HPU Academic Branch dated 1st July 2016., University development fund will be charged as detail given below

Students admitted under non subsidized seat/ paid seats amount 500 mentioned at serial no 21. Students admitted under subsidized seat amount amount 250 mentioned at serial no 21.

Students belonging to IRDP / BPL category (Subsidized/ non Subsidized seat) Rs 100. This fund will be charged only once at the time of admission.

Tentative activity schedule for the year

Principal's address and introduction of faculty (Orientation and awareness of new students)	23 & 24 June 2025 (02 days)
Regular Teaching	01st July onward
Anti ragging Awareness Programme	07th July onward
Counselling of students regarding choice of stream and subjects by teachers in their respective classes	13th June onward
Enrollment in various activities (NSS, NCC, R&R, Eco Club, Sports etc.)	Up to 1 st week of August
Formation of Subject societies and clubs	2 nd week of August
Formation of tutorial Groups/ tutorial meet	3 rd week of August/Once in a month
Talent hunt for various activities	Last week of August
Community participation(General house and PTA formation)	Last week of August
Plantation Drive	4 th week of July
Library week	1 st August on ward
CSCA Formation	As per HPU notifications
Sadbhavna Diwas	20 th August
Teacher,s Day	5 th September
Hindi Diwas	14 th September
Annual Athletic Meet	2 nd week of November
NCC Day	4 th Saturday of November

Inter faculty Cultural function (Bodhi kala)	3 rd week of December
AIDS Awareness week	1 st week of December
House Exam 2025-26	2 nd week of December
Winter Break	01.01.2026 to 04.02.2026
NSS Annual Camp	3 rd week of December
Science Day	28 th February2026
Women,s Day	8 th March2026
Annual prize distribution function	March 2026
Student/women grievance redressal cell meet	once in every two months

“Education is one thing no one can take away from you” Elin Nordegren

